

PROVISION

On studying English and English proficiency standards for full-time Undergraduates of regular programme

(Issued together with Decision No. 1974/QĐ-KHTN dated October 15th, 2018 of the VNUHCM-US' rector)

Article 1. Scope of regulation and application subjects

1. This document prescribes English learning and English level standards for full-time undergraduates of regular programme.
2. This regulation applies to full-time undergraduates of regular programme (students) from the cohort 2018 onwards who are studying at the University of Science (US), Viet Nam National University Ho Chi Minh City (VNUHCM).

Article 2. Compulsory English knowledge block

1. Students who do not have the English proficiency certificate standardized as prescribed at Article 6 of this provision are required to study 4 English modules according to ascending level of study programme and training schedule as follows:

No	Module code	Module name	Credits	Period	Training schedule	
					Students whose English entrance exam results are 5.0 or higher	students failed to pass the English tests at the beginning of the course
1		Complementary English	3	60		Semester I
2	NNA001	English 1	3	60	Semester I	Semester II
3	NNA002	English 2	3	60	Semester II	Semester III
4	NNA103	English 3	3	60	Semester III	Semester IV
5	NNA104	English 4	3	60	Semester IV	Semester V

2. Students are only allowed to register for English modules when meeting the prerequisites for English modules prescribed at Clause 4, Article 4 of this provision.
3. English tests at the beginning of the course

At the beginning of the course, students who do not have a certificate to exemption according to Clause 4, Article 2 of this Provision must take the English test at the beginning of the course organized by the University.

4. Conditions for exempting English requirements:

No	Exempted Module	Exempted condition	
		The result of English entrance test organized by US at beginning of the course	English proficiency standards
1	English 1	Achieving 8.0 scores or higher	
2	English 1, English 2, English 3, and English 4		Meet the minimum foreign language standards of level 3/6 according to Article 6 of this Provision.

5. The results of the foreign language exams are not calculated into GPA or the cumulative GPA

Article 3. English placement test

Based on the English test results, VNUHCM-US will make lists of English classes as follows:

- a. Students have enough English level to study English 1.
- b. Students are exempted from studying English 1.
- c. Students are not qualified to study English 1 and must take the additional English classes

Article 4. Learning outcome assessment

1. The Total grade of each English module includes the process grade plus the final exam grade as follows:

- a) The process grade: 20% of the total grade.
- b) Final exam grade: 80% of the total grade in which the score ratio of 4 skills of listening, speaking, reading, and writing is as follows:
 - b.1 For English 1, English 2, and English 3:
 - Listening mark: 15% of the total grade.
 - Speaking mark: 15% of the total grade.
 - Reading mark: 30% of the total grade.
 - Writing mark: 20% of the total grade.
 - b.2 For English 4:
 - Listening mark: 20% of the total grade.
 - Speaking mark: 20% of the total grade.
 - Reading mark: 20% of the total grade.
 - Writing mark: 20% of the total grade.

2. The total grade of each module is calculated on a 10-point scale. After plus the component scores, it will be rounded to 0.5 according to regulations.

3. The passing score is ≥ 5.0

4. Prerequisite module

- a) Students must pass English 1 prior to studying English 2.
- b) Students must pass English 2 prior to studying English 3.
- c) Students must pass English 3 prior to studying English 4.

Article 5. English proficiency standards at the specialized stage.

If a student has not submitted a foreign language certificate prescribed in Article 6 of this Provision, the US will conduct a standard evaluation of English proficiency at the specialized stage for these students according to the following regulations:

1. English proficiency standards acquired for studying modules in the specialized stage: Students must complete four English modules stipulated in study programme including English 1, English 2, English 3, English 4.
2. English proficiency standard acquired for doing graduation thesis (or studying a substitute module instead of graduation thesis): Students must achieve 4 English modules stipulated in study programme (English 1, English 2, English 3, English 4) and must achieve 450 scores in the English competency assessment exam organized by VNUHCM-US

Article 6. English proficiency standards upon graduation

When applying for graduation consideration, students must meet the foreign language standards at least level 3/6 according to Decision No. 170/QĐ-ĐHQG dated February 27th, 2018 of Chairman of Viet Nam National University Ho Chi Minh City (VNUHCM) on promulgating the Regulation on foreign language proficiency standards at VNUHCM (170 regulation). According to 170 regulation and Official Letter No. 1885/ĐHQG-DH dated September 28th, 2018 of the VNUHCM's chairman on guiding the implementation of the Regulation on foreign language proficiency standards at VNUHCM, foreign language certificates approved as equivalent to level 3/6 when student achieves the minimum score as follows:

1. VNU-EPT certificate with at least the scores of 176 issued by VNUHCM.
2. IELTS 4.5 certificate issued by British Council or IDP Australia.
3. TOEFL (iBT) 45 certificate issued by ETS.
4. TOEFL (ITP) 450 certificate issued by ETS.
5. TOEFL (CBT) 133 certificate issued by ETS.
6. TOEIC 4 skills: 450 Listening-Reading and 181 Speaking-Writing issued by ETS.
7. PET-CEFR B1 certificate issued by Cambridge.
8. BEC Preliminary certificate issued by Cambridge Assessment
9. BULATS 40 certificate issued by Cambridge Assessment

Article 7. Time and necessary documents for the foreign language certificate submission

1. Deadline for foreign language certificate submission

The foreign language certificate must be valid at the time of submission. Students submit a certificate only once during the learning process and according to the following regulations:

- a. Deadline for consideration of exemption from English courses in the training program: submitted within two weeks from the start of the semester.

b. Deadline for considering English proficiency qualification at the specialized stage: specified in **Clauses 3 and 4, Article 5** of this provision.

c. Deadline for graduation consideration: submit at least two weeks before the time of graduation application submission.

2. Submitted applications include:

- Notarized photocopies of certificates (or photocopies of certificates attached to the original certificates for comparison).

- Taking the ID card for comparison.

- The certificate that meets the prescribed standards considered valid when it is still valid at the time of submission.

- The US will send to the certificate authority for verification after receiving the student's certificate, if the student submits a fake certificate, the school will handle expulsion and suspension of graduation according to the decision of the Board. reward and discipline students.

Article 8. This regulation takes effect from the date of signing.